

MINUTES

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman McMillan called the meeting to order at 6:44 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman McMillan, Treasurer Tom Petrucci (arrived at 7:05 p.m.), Vice Chair Tyrie, and Trustees Huggins (left the meeting unannounced at 7:20 p.m.), Cottrell, Newton, and Worley - a quorum of six, then seven, then six. Trustees absent: Parrish and McCallister. Staff present: District Attorney Wayne Flowers, and Secretary Melody Pickens. Staff absent Accountant Tom Hallquest.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements.

4. Approval of Minutes

A. A motion was made to approve the March 5, 2018 board meeting minutes by Trustee Cottrell and seconded by Vice Chairman Tyrie. Carried 6-0.

5. Treasurer's Report

A. Vice Chairman Tyrie moved to approve the April 2, 2018 Treasurer's Report, seconded by Trustee Cottrell. Carried 6-0.

6. Approval of Checks

A. Trustee Huggins made a motion to approve checks 3365-3369. Seconded by Chairman McMillan. Carried 6-0.

7. Staff Reports

A. District Engineer

1. Engineer Qualifications. The search for a new engineer is ongoing.

B. Attorney Wayne Flowers

1. Assessments. Mr. Flowers clarified from questions brought up at the last meeting that a referendum and a majority of district voters in the district can raise non ad valorem assessments..

2. Bid process for new engineer. Mr. Flowers stated that everything is ready to put out for bid and thought that Treasurer Petrucci was going to submit. He recommended that we put out the information on at least the web page and the Clay Today. We don't need a specific number of bidders.

C. Secretary Melody Pickens

D. Accountant Tom Halquest

1. Absent.

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8. Trustee Reports

A. Chairman

1. Tour of problem areas. LaNita Rayfield, All American Marine Construction, LLC, is repairing Mr. Eichhorn's bulkhead, which has collapsed twice. She would prefer he use riprap where the county pipe is. Chairman McMillan will meet with them and with Debbie Barrett, the Lake Asbury Lake Lot Owners Association (LALLOA) Chairman, about the issue.
2. Shad. We have had 4,000 shad delivered. We budgeted for 6,000. Chairman McMillan spoke to Freddie Langford about delivering 1,000 additional shad to each large lake.
3. Kids fishing off the dams. Chairman McMillan spoke with Debbie Barrett (LALLOA) about kids fishing from the dam. We need to find out who they are and talk to their parents. They are coming to the dam by boat and leaving trash behind.

Treasurer Petrucci arrives at 7:05 p.m.

4. Dredging. Trustee Worley would like to start discussing dredging projects.
5. Clean-out boxes. The Chairman talked to Sean Thomas from the county. Treasurer Petrucci is searching for a map of the clean-out boxes, which are supposed to be cleaned out twice a year. Mr. Thomas wants to set GPS coordinates for the locations.
6. Tour of problem areas. Chairman McMillan tried to call Commissioner Hendry and Dale Smith for a follow-up on the tour of problem areas he showed them. Trustee Worley asked if we could clean the clean-out boxes ourselves. Chairman McMillan said we couldn't because they are on county easement.

B. Vice Chairman

C. Treasurer

1. Clean-out boxes. Treasurer Petrucci said that Mr. Kelter had given him all of his information including 1,400 folders - and the map of the location of the clean-out boxes are in one of them. He asked Mr. Kelter to find it. Trustee Tyrie noted that it seem odd that the county didn't know where it's own clean-out boxes are. Treasurer Petrucci said that there are 3 clean-out boxes in the Hazelwood finger that are completely buried. Trustee Cottrell asked the Secretary for the key to the storage locker so he could for it look there. Property owner Carol Meadows, 727 Hazelwood Court, complained about the damage caused by Irma. Treasurer Petrucci told her that the fix must include the drainage system installed by the county. Chairman McMillan asked Treasurer Petrucci to get with the Secretary if Mr. Kelter provides the information. Trustee Worley suggested ways to get the county to start helping such as asking them to do a finger at a time. Trustee Huggins noted that there are catch basins wherever a pipe enters the lake. Chairman McMillan said that the county now has a vacuum truck.

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Trustee Huggins leaves at 7:20 p.m.

2. Safe deposit box. Treasurer Petrucci reported that the box is no more – all is taken care of. It was never used.

D. **Trustees**

9. **Unfinished Business**

A. Lake Ryan spillway project update. The permit is on hold.

B. Provide Hurricane Irma message stream. Secretary Pickens informed the board that she had done all she can to retrieve this data, including sending instructions for printing the message to each board member.

C. Provide instructions for opening valves. Treasurer Petrucci asked Mr. Flowers about how emergency meetings should be dealt with regarding Sunshine Law requirements. He said that the board should make some effort, such as posting on the website that you are going to have a conference call, then have minutes of the discussion. Isolated phone calls over a period of time aren't allowed. Mr. Flowers suggested that the board put it on the agenda for the next meeting to draft a resolution describing the protocol for dealing with excessive rainfall, such as 8" of rain expected within a 48-hour window. Also, that in similar situations, the Chairman should be able to order lowering of the lake without having a special meeting.

D. Hole in Lake Asbury dam. Treasurer Petrucci said that Mark from Raingod is doubling his charge for mowing the dam. Chairman McMillan will talk to him.

E. Shad. As the Chairman reported, 4,000 of 6,000 shad have been delivered.

10. **New Business**

A. Len Nordgren, 762 Lake Asbury Drive. Mr. Nordgren asked about the status of the sediment trap and removal of the tree that was cut down during Hurricane Irma to slow erosion of the bank of the finger and protect the repairs to the sediment trap. Chairman McMillan noted that the board paid \$500 to cut it down with the county's promise to remove the tree. Mark will call the county.

B. Carl Kocher. Talked about the importance of contractors carrying liability and workers compensation insurance.

11. **Adjournment:** Chairman McMillan made a motion to adjourn the regular meeting at 8:04 p.m. Seconded by Trustee Huggins. Carried 6-0.

Melody Pickens
District Secretary

Mark McMillan, Chairman