

MINUTES

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. The meeting was rescheduled after the July 10, 2017 meeting failed to reach a quorum. Chairman McMillan called a special meeting to order at 6:40 p.m. for the purpose of adopting the annual budget. After the budget was adopted and forms and resolutions signed, Trustee Tyrie made a motion to adjourn the special meeting at 6:48 p.m. Seconded by Trustee Petrucci. Carried 6-0. The Chairman then called the regular meeting to order at 6:48 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman Mark McMillan, Treasurer Tom Petrucci, and Trustees Huggins (by phone), Newton, Cottrell and Tyrie - a quorum of six. Trustees absent: Vice Chairman Linda Parrish and trustees, Seat 5 (vacant) and Trustee Futch (recently resigned from Seat 2). Staff present: Standing in for District Attorney Wayne Flowers – Mr. John Williams, District Engineer Mike Kelter, Accountant Tom Hallquest, and Secretary Melody Pickens.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements. He stated that he intends for this meeting to be short - deferring discussion of most agenda items to the next regular meeting, August 7, 2017.

4. Approval of Minutes

A. A motion was made to approve the June 5, 2017 regular board meeting minutes by Trustee Cottrell and seconded by Trustee Petrucci. Carried 6-0.

5. Treasurer’s Report

A. Trustee Petrucci moved to approve the Treasurer’s Report, seconded by Trustee Tyrie. Carried 6-0.

6. Approval of Checks

A. After explanation of checks, Trustee Cottrell made a motion to approve checks 3297– 3305. Seconded by Trustee Petrucci. Carried 6-0.

7. Staff Reports

A. **Accountant Tom Hallquest** (Part of the special meeting)

1. 2017 – 2018 Budget. Mr. Hallquest presented the budget for approval. Trustee Petrucci made a motion to approve the budget, seconded by Trustee Tyrie. Carried 6-0.

B. **Attorney John Williams** (Part of the special meeting)

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1. Mr. Williams presented forms DR-408A (Certificate to Non-Ad Valorem Assessment Roll) and DR-421 (Certification for Taxing Authorities that Do Not Levy Ad Valorem Taxes) to the Chairman for signature.
2. Mr. Williams presented three Resolutions that he asked the Chairman to read aloud and sign along with the Secretary. The resolutions:
 - a) Resolution 17-01: A resolution stating the Board's intent to levy zero mills in ad valorem millage. Because the Board funds its operations through the assessment, it does not levy any of the ad valorem millage it is authorized to levy in the special act creating the District.
 - b) Resolution 17-02: Adopt the budget for FY 2017-2018.
 - c) Resolution 17-03: To establish a non-ad valorem assessment for fiscal year 2017-2018 and adopting a non-ad valorem assessment roll for fiscal year 2017-2018. This resolution adopts the assessment and the assessment roll.

C. District Engineer Mike Kelter

1. Lake Ryan sediment trap. Mr. Kelter noted that broken pipes upstream of the trap are affecting the sediment trap. He thinks the \$14,700 bid from Hayward Construction to fix the side slope erosion problem is too high. Mr. Kelter said that we must stop water from going around the walls. He suggested that we buy cement bags and fix it ourselves. He talked to Mr. Smith, Public Works, about cost sharing the project while they are repairing the pipes. Mr. Smith will look into it. Trustee Petrucci plans to meet with Hayward Construction to discuss the problems that have occurred after both of their projects - the top boards on the South Lake dam and the Lake Ryan sediment trap. Chairman McMillan tabled further discussion until the next meeting.
2. County assistance. Chairman McMillan called on Commissioner Hendry who talked to the public works director; Mr. Smith, who then met with Mr. Kelter to talk about things the county can do. They have been apprised about all of our other projects. The first thing they want to look at is Hazelwood hole.
3. Emergency Action Plan. The Emergency Action Plan was not discussed at this meeting.

8. Trustee Reports

A. Chairman

1. New County Engineer. Chairman McMillan met with Commissioner Hendry who is working with the new county engineer about our current issues. Money from the newly increased sales tax should be made available to help with district issues. The Hazelwood hole problem will probably cost about one million to fix. Non-district homeowners at that location will need

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to give us permission to work on the project. Chairman McMillan stated that we wouldn't begin working the project unless we can address it beginning at the source of the problem.

2. Seat 2 vacancy. Chairman McMillan informed the board that Trustee Futch, Seat 2, had resigned. Trustee Huggins made a motion to appoint Scott McCallister to the board to fill seat 2, recently vacated by Trustee Futch, who resigned from the board. The motion was seconded by Trustee Petrucci and carried 6-0.

3. Depression on Lake Asbury dam. Chairman McMillan told Mr. Kelter that there is a large hole (4 feet wide, 2 to 3 feet deep) forming between the east kettle and the fence, above the mat in the grass on Lake Asbury. Trustee Huggins said he'd been talking to Mark at Raingod about it for some time. Chairman McMillan would like to fill it in. Mr. Kelter will inspect it.

4. New board member. Mr. John Williams swore in new board member for Seat 5, Mark Worley, as a new Trustee.

B. Vice Chairman

1. Absent.

C. Treasurer

D. Trustees

9. Unfinished Business

1. Lake Ryan spillway project update. The project was not discussed at this meeting.

2. Emergency action plan update. The plan was not discussed at this meeting.

10. New Business

A. Approval of Budget. Accomplish at the special meeting prior to the regular meeting.

B. Question from district resident Trina Davenport who read in Next Door website that the board was going to raise their annual assessment from \$600 to \$1,000. Chairman McMillan stated that this is not true. We manage our income very carefully so that it will not be necessary to raise the assessment and we can be debt free.

11. Adjournment: Trustee Cottrell made a motion to adjourn the regular meeting at 7:40 p.m. Seconded by Trustee Petrucci. Carried 6-0.

Melody Pickens
District Secretary

Mark McMillan, Chairman